



# ALEXIS HEALTH SERVICES

Alexis Nakota Sioux Nation

## EMPLOYMENT OPPORTUNITY

The Alexis Health Services is seeking a full time:

### HOME CARE DRIVER

The Home Care Driver is primarily responsible for assisting the Home Care program, as well, assists with the Medical Transportation program when required. The right candidate for this position must be able to work effectively in a collaborative team environment. Must have professional conduct and appearance in keeping with a representative of the Alexis Health Services, which includes excellent performance related to personnel policies such as attendance, punctuality, and conflict resolution.

#### **DUTIES / RESPONSIBILITIES:**

- Provide transportation to clients where required by program/individual need
- Deliver supplies as directed by Home Care Nurse
- Maintain meaningful, concise and confidential records
- Submit reports/documents to Home Care supervisor
- Ensure Home Care vehicles are functioning and meeting all safety standards
- Perform pre and post safety inspections on vehicles and equipment
- Maintain the interior and exterior cleanliness of Home Care vehicles daily (wash, vacuum, and sanitize)

#### **QUALIFICATIONS:**

- Experience working with clients of different age groups
- Knowledge of the Nakota Sioux Culture/Traditions (must possess cultural awareness, understanding and sensitivity)
- Ability to speak the Nakota Sioux language is an asset
- Clear understanding of privacy legislation
- Excellent communication/interpersonal skills
- Dependable and punctual
- Standard First Aid and Class C CPR
- Willingness to obtain a Class 4 Driver's Licence before start date
- Criminal Record with Vulnerable Sector Check is required
- Child Intervention Check required

**Closing Date: Friday, September 6, 2024 @ 4:30 p.m.**

PLEASE SUBMIT **COVER LETTER AND RESUME** (in person, by fax or email) TO:

Patricia Roth, Interim Health Director  
Alexis Health Services, Box 39, Glenevis, Alberta, T0E 0X0  
Fax: (780) 967-1109  
Email: patricia.roth@ansn.ca

**POSTED: Monday, August 26, 2024**